

Oversight Leader's Coversheet for Credentials Committee Virginia Mennonite Conference

1. Candidate's Name: Click or tap here to enter text. Date: Click or tap to enter a date.
2. Current Congregational Membership: Click or tap here to enter text.
3. District/Cluster accepting candidate: Click or tap here to enter text.
4. Oversight leader seeking credentialing change: Click or tap here to enter text.
5. Ministerial Role Under Consideration (check the applicable box).

☐ Congregation Ministry ☐ Special Ministry ☐ Missions Assignment

At what congregation/organization? Click or tap here to enter text.

Position/Title: Click or tap here to enter text.

If a candidate is being considered for licensing (LTO, LSM) or transfer of credentials, please clarify the timing of the search process (Please mark all that apply):

Candidate met with Search Committee	Date Click or tap to enter a date.
Candidate introduced to congregation	Date Click or tap to enter a date.
Congregational vote scheduled	Date Click or tap to enter a date.
Projected employment start date	Date Click or tap to enter a date.
Installation/Ordination/License date	Date Click or tap to enter a date.

NOTE: The Conference office needs to be notified of all transfers from other Conferences, so that a transfer of credentials can be requested.

5. Credentials Requested (check the box)

<input type="checkbox"/> LTO License Toward Ordination	<input type="checkbox"/> OAW Ordination Active Without charge
<input type="checkbox"/> LAO License Active Overseas	<input type="checkbox"/> OIN Ordination INactive- left or inactive for > 3 years
<input type="checkbox"/> LSM License for Special Ministry	<input type="checkbox"/> ORE Ordination REtired
<input type="checkbox"/> OAC Ordination ACtive	<input type="checkbox"/> OPR Ordination on PRobation
<input type="checkbox"/> ODE Ordination DEceased	<input type="checkbox"/> OSU Ordination SUspended
<input type="checkbox"/> OSM Ordination Special Ministries	<input type="checkbox"/> OWI Ordination Wlthdrawn - non disciplinary
<input type="checkbox"/> OAO Ordination Active Overseas	<input type="checkbox"/> OTE Ordination TErminated - disciplinary

6a. Provide oversight leader's assessment of the six competencies for ministerial credentials. Specify where the competencies [a) Mennonite seminary, b) other than Mennonite seminary, c) compatible education experience, e.g., Stephens ministries and/or other education from an educational provider, or d) basic knowledge).

Please check the appropriate box.

MC USA	Education Attained			
Core Competencies	Menno Seminary	Other Seminary	Compatible Education	Basic Knowledge
Biblical story	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anabaptist Menno history & theology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Christian spirituality/ discipleship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-awareness & emotional health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contextual awareness & missional engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Pastoral Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Not a MC USA identified core competency

6.b. As the oversight leader, please evaluate the candidate's skill level for each competency below by checking the applicable box:

	Oversight Leader's Evaluation of Training	
	Growth Area	Satisfied
Biblical story	<input type="checkbox"/>	<input type="checkbox"/>
Anabaptist Menno history & theology	<input type="checkbox"/>	<input type="checkbox"/>
Christian spirituality/ discipleship	<input type="checkbox"/>	<input type="checkbox"/>
Self-awareness & emotional health	<input type="checkbox"/>	<input type="checkbox"/>
Contextual awareness & missional engagement	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>
*Pastoral Ethics	<input type="checkbox"/>	<input type="checkbox"/>

*Not a MC USA identified core competency

7. It is important that the Oversight Leader review and/or discuss the topics documents listed below with the candidate. Please identify the date on which you did so. Candidates for ordination may skip to section 8.

	Date Completed
a. <i>Confession of Faith in A Mennonite Perspective</i>	Date Click or tap to enter a date.
b. <i>A Shared Understanding of Ministerial Leadership</i>	Date Click or tap to enter a date.
c. <i>VMC Leadership Handbook</i> review	Date Click or tap to enter a date.
d. Financial viability of personal finances	Date Click or tap to enter a date.
e. Ethical expectations for a minister	Date Click or tap to enter a date.
f. <i>Code-of-Sexual-Ethics-for-Ministers</i>	Date Click or tap to enter a date.

8. If candidate is being considered for Ordination (OAC or OSM), please clarify the steps that have been taken toward the ordination process and the date on which the step was completed (Source: *A Shared Understanding of Ministerial Leadership*). NOTE: two years of experience in a Mennonite setting is recommended for a person moving from licensure to ordination.

Please attach the following to the “oversight leader’s cover sheet”:

- ☐ A letter of request from the candidate’s congregation for the person to be ordained, including a brief report of the discernment process. Date Click or tap to enter a date.
- ☐ A statement by the candidate concerning the meaning of ordination, and its privileges and responsibilities. Date Click or tap to enter a date.
- ☐ A written report and statement of support from the District Minister (candidates in specialized ministry need to attach a written statement from their organization) Date Click or tap to enter a date.
- ☐ If a MLI is needed, Conference office staff will request it from MC USA. If the one on file is more than three years old, an updated or new MLI will be requested. If the MLI is to be updated, the candidate should stop by the VMC office to request their MLI for updating. This must be done at the VMC office as MLI will not be released to leave the premises
- ☐ Signed *Code-of-Sexual-Ethics-for-Ministers*

9. Please provide any additional comments regarding your understanding of this candidate’s call to the role and/or status change under consideration.

To begin the process, please forward this form to: